

Family Foundations Trust Ltd

Substance Abuse Policy

(including Misuse of Drugs, Alcohol and other Substances)

November 2015 – Review November 2016

1. This policy applies to every person using or visiting Dalesdown for any purpose. It therefore applies to all guests, visitors, trustees, staff and volunteers at Dalesdown.
2. Family Foundations Trust Ltd is committed to providing a safe and secure environment for all staff and guests. The misuse of drugs and / or alcohol, whatever its legal or social status, undermines this principle, and has the potential to cause harm and distress to children, young people, vulnerable adults, and all visitors and staff.
3. Failure to comply with this policy would be regarded as an extremely serious matter, and may constitute a breach of hiring conditions by visitors, or gross misconduct by any person acting in any capacity for FFT.
4. Within Dalesdown:
 - the misuse of drugs or any other substance is not permitted;
 - except where written authority has been given in advance by the trustees of FFT, the consumption of alcohol is not permitted.

Misuse of Drugs

5. Possession, use and supply of controlled drugs is contrary to the Misuse of Drugs Act 1971. Family Foundations Trust Ltd is committed to sanctioning only the lawful and prudent use within Dalesdown of prescribed and 'off the shelf' drugs.
6. Every incident of drug misuse (whether of legal or illegal drugs) must be reported to the Duty Manager at Dalesdown as soon as possible. Incidents of the unlawful use of controlled substances at Dalesdown will be reported to the police.

Solvents and substance abuse

7. This section applies to the abuse of solvents (including any glue, aerosol, gas, thinners, solvent based marker pens or other volatile substances) and any other substance where improper use may be harmful to health. Under no circumstances may any solvent material be brought on to site at Dalesdown, except where its use has been authorised for a specific maintenance purpose by the Centre Manager. Authorised storage of maintenance materials is provided in a workshop cabin which is locked when not in use.
8. Every effort will be made to ensure that substances which may be abused are inaccessible to children and vulnerable people at Dalesdown. Kitchen materials which may be subject to substance abuse are to be stored in a cabinet in the laundry or the Housekeeping store, both of which are locked when not in use. Small amounts of cleaning materials are provided for the use of visitors. These are under the control of group leaders for the duration of their stay.
9. Instances where criminal offences may have been committed with regard to solvent or substance abuse will be reported to the police. This would include provision of such materials to children or young people, or substance abuse by persons taking responsibility for children or young people at Dalesdown. It may also include acts of negligence which place any person at risk of injury or harm.

Alcohol Abuse

10. Dalesdown is not licensed for the sale or consumption of alcohol. The service of alcohol to your group is likely to contravene the Licensing Acts.

11. Alcohol should not be brought onto the Dalesdown site without written permission of the Dalesdown Centre Management Group. Permission will only be granted in exceptional cases, and this will normally involve application to the licensing authorities for a Temporary Event Notice. Under no circumstances will such a notice be applied for without the knowledge and agreement of the Executive Directors at Dalesdown.
12. It is a criminal offence to provide alcohol to a child or young person, or to be in a supervisory role with regard to children and young people whilst under the influence of alcohol. Instances where criminal offences may have been committed with regard to the use of alcohol will be reported to the police.

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Related Policy: Smoking Policy July 2015